



Due to higher than anticipated registration, the 2019 DLA Energy Worldwide Energy Conference is CLOSED to all Active Duty Military and DoD civilian personnel who will be in TDY status in order to attend. Registration is still OPEN for Active Duty Military, DoD civilians and DLA employees in the D.C. metro area who won't be in TDY status. Registration is also still OPEN for all other government employees and industry.

Closing registration for Active Duty Military and DoD civilians in TDY status was a difficult decision. However, after completing an analysis of registration numbers to date, DLA Energy quickly realized that we were in danger of exceeding the \$500,000 DoD conference costs approval threshold if we allowed any more Active Duty/DoD employees in TDY status to register and attend the conference. Under the Conference Guidance rules, costs for any DoD participant who travels to attend the conference must be included. The actual time spent at the conference is not considered a conference cost. In the case of the DLA Energy Worldwide Energy Conference, more than 80 percent of our total projected costs are directly related to non-DLA DoD travel/per diem for conference attendees who are from outside the National Capital Region. The conference costs we must use do not depend on the source of the funds.

**To summarize:**

- In accordance with DoD Conference Guidance 4, the 2019 Worldwide Energy Conference was approved up to a \$500,000 threshold.
- The predominant element that contributes to the threshold is DoD TDY costs.
- Because of higher than anticipated registration by Active Duty and DoD civilians, DLA Energy analysis showed we are close to breaching the approval threshold.
- In order to avoid breaching the approved \$500,000 threshold, we have no choice but to close registration for ALL DoD personnel in TDY status, regardless of military service or DoD activity.
- Conference registration and attendance are tracked closely and monitored to ensure compliance. Data collected will be used for actual costs and the mandatory Attestation Memo confirming total costs.

We apologize for any inconvenience this may cause, and thank you in advance for your understanding and compliance.

The Worldwide Energy Conference Team



2019 DLA Energy Worldwide Energy Conference  
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[www.wenergyconference.com](http://www.wenergyconference.com)